

**The Hertfordshire Centre Caravan & Motorhome Club**

**Minutes of extra-ordinary committee meeting held on 25 February 2021**

**Video conference**

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| **Position** | **Members** | **Initials** | **Attended** |
| Chairman / Website Editor | Alan Evans | AE | Yes |
| Vice Chairman / Catering Officer | Brian Page | BP | Yes |
| Treasurer | Vanessa Cannon | VC | Yes |
| Secretary | Jean Hickman | JH | Yes |
| Rally Secretary | Sandie Evans | SE | Yes |
| Social Secretary | Jenny Vardon | JV | Yes |
| Rally Equipment Officer / Health and Safety Officer | Gordon Pearcy | GP | Yes |
| Public Relations Officer | Michele Gilbert | MG | Yes |
| Attendance Officer | Doreen Page | DP | Yes |
| Audio Equipment Officer | Mick Lucas | ML | Yes |

**MEETING MINUTES**

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|  | **Discussion** | **Action To Be Taken By** | **When** |
| **1.** | **Welcome** |  |  |
| 1.1 | The chairman opened the meeting and welcomed the members. |  |  |
| **2.** | **Apologies for absence** |  |  |
| 2.1 | No apologies were received. |  |  |
| **3.** | **COVID-19 government guidance** |  |  |
| 3.1 | The committee discussed the recently published COVID-19 guidance and how this would impact on the 2021 rally programme. AE explained that it was expected that as from 12 April 2021 club sites and CLs would be permitted to open, but only groups of six people and less would be able to meet together. AE pointed out that this did not mean that rallies could take place with individual groups of six. As from 17 May groups of up to 30 people would be able to meet outside only, which would mean that although small rallies could be run, there would be no inside socials permitted. It was noted that this included meeting in a gazebo. As from 21 June, it was expected that rallies would be able to be held with indoor social gathering, maybe with face masks and some social distancing restrictions. |  |  |
| 3.2 | The committee discussed which rallies in the short term could go ahead. It was agreed that from 17 May rallies should be run without social gatherings if there was enough to do in the local area. Therefore, the first rally to take place would be the golf rally at Willington on 21 – 23 May, followed by the Whitsun bank holiday rally at Hastings on 27 – 01 June. Rallies prior to this would all be cancelled. The viability of rallies planned for after 01 June would be considered at the committee meeting on 13 April 2021. |  |  |
| 3.3 | AE noted that, although the mid-summer ball was planned for 18 June (prior to the ease of restriction), he believed that that the government may ease the restrictions earlier than expected and therefore, a decision by the committee on whether the event should be cancelled should not be made yet. |  |  |
| **4.** | **Any other business** |  |  |
| 4.1 | SE reported that a second virtual scavenger hunt had been arranged on 26 February 2021. |  |  |
| **5.** | **Close** |  |  |
| 5.1 | The meeting closed at 8.15pm. The next meeting would be held on 09 March 2021. |  |  |